

## **Logistics/ Demand Management Coordinator (Inside Sales)**

Location: Neihu (MRT-港墘)

Working hour: 08:00-10:00/ 17:00-19:00, Mon. – Fri.

Monthly salary: NT\$30,000 – NT\$55,000/ M (Based on your experience, interview feedback and overall evaluation)

Year-end bonus: 2 – 4 months (personal performance, company health, overall evaluation and will be prorated if joined less than 1 year)

Job description:

1. Deal with the orders from existed customers & reply general customer daily enquiry.
2. Communicate and co-work with the other function teams, like PM, factory and shipping department to make sure the delivery date, production schedule, shipping arrangement to meet expected delivery date.
3. As a contact window to maintain relationship between the company and customers.
4. Other requests from the supervisor.

Requirement:

1. University graduate or equivalent in Business, English related field.
2. Fluent English in spoken & written.
3. With 1 year above working experience in International Trade or Logistic field.
4. Familiar with OMS (Order Management System). E.g. SAP/ ERP/ Oracle.

**How to apply:**

1. [https://www.104.com.tw/job/2qfah?jobsource=company\\_job](https://www.104.com.tw/job/2qfah?jobsource=company_job)
2. <http://eao.dsa.fju.edu.tw/opportunity3detail.aspx?id=5004>

## **Product Management Coordinator 產品專員**

Location: Neihu (MRT-港墘)

Working hour: 08:00-10:00/ 17:00-19:00, Mon. – Fri.

Monthly salary: NT\$30,000 – NT\$55,000/ M (Based on your experience, interview feedback and overall evaluation)

Year-end bonus: 2 – 4 months (personal performance, company health, overall evaluation and will be prorated if joined less than 1 year)

Job description:

1. Customer daily enquiry response, such as quotation, product specification and engineering issues
2. OEM/ODM project management in term of time, quality and cost
3. Product/market information integration

Requirement:

1. University graduate or equivalent in Business or English related field
2. Fluent in English or Japanese read, written and spoken; Fluent in both is plus
3. With sense of responsibility, able to endure/manage work pressure, detail oriented

**How to apply:**

1. [https://www.104.com.tw/job/28jm1?jobsourc=company\\_job](https://www.104.com.tw/job/28jm1?jobsourc=company_job)
2. <http://eao.dsa.fju.edu.tw/opportunity3detail.aspx?id=5018>

## 日文產品專員

Location: Neihu (MRT-港墘)

Working hour: 08:00-10:00/ 17:00-19:00, Mon. – Fri.

Monthly salary: NT\$30,000 – NT\$55,000/ M (Based on your experience, interview feedback and overall evaluation)

Year-end bonus: 2 – 4 months (personal performance, company health, overall evaluation and will be prorated if joined less than 1 year)

Job description:

1. 因應品牌客戶需求，與客戶做產品需求溝通、規格確認及報價
2. 負責 ODM 產品專案的進度跟品質的控管，以確保產品開發跟生產可以達到

客戶要求的交期

3. 協調各部門包括工程、採購及工廠以完成產品的製作
4. 藉由參展以取得市場資訊，以深化對客戶需求的了解

**Requirement:**

1. 大學以上商學或外語相關科系畢業
2. 日文需有 N2 檢測認證，英文需 TOEIC 分數 800 以上

**How to apply:**

1. [https://www.104.com.tw/job/6ygzc?jobsorce=company\\_job](https://www.104.com.tw/job/6ygzc?jobsorce=company_job)
2. <http://eao.dsa.fju.edu.tw/opportunity3detail.aspx?id=5017>